



CAMP CANVASBACK 2010 REGISTRATION FORM

EASTERN 4-H CENTER

Please use this registration form (one form per camper) for Camp Canvasback ONLY

Date: July 18-23, 2010

Cost: \$450.00 / Acceptance confirmed after full payment is received.

Ages: 12-17

Camper's Name: _____

County of residence: _____

Date of Birth: _____ **Age while at Camp:** _____

Has Camper ever attended Camp Canvasback? _____

If so, which year(s)? _____

Does Camper have North Carolina Hunter Education Certification Card? _____

Number? _____

Parent Email Address: _____

Home Phone Number: _____

Work Phone Number: _____

Cell Phone Number: _____

All forms must be completed and received by the Eastern 4-H Center before the camp week:

- 4-H Enrollment Form
- NC Department of 4-H Youth Development Health History and Custody Release and the 4-H Medical Information and Informed Consent (MUST BE NOTARIZED)
- 4-H Code of Conduct (must be reviewed, but not signed)

For more information, contact Nikki Norman, Reservationist by phone at (252) 797-4800 or email her at nikki_norman@ncsu.edu .

Mail ALL registration forms to:

"Camper Registration Eastern 4-H Center"
100 N. Clover Way
Columbia, NC 27925



4-H Enrollment Form



Name of 4-H Group/Unit _____ Year: _____

Member Name: _____

First Middle Last

Address: _____

Street Address City State Zip Code

Phone: (____) _____ Email: _____ County: _____

Gender*: Male Female Date of Birth: _____ Grade: _____ School Attending: _____

Do you Live*: Farm City over 50,000 people
(Choose only one) Town under 10,000 or rural non-farm Suburbs of city over 50,000 people
 City 10,000-50,000 people Military Installation: _____

Do you have parent/guardian(s) active in the military? Yes _____ No _____
If yes, circle all that apply: Army Air Force Navy Marines Coast Guard National Guard (Air & Army) Reserves

Ethnic group*: A. Choose One Hispanic or Latino Non-Hispanic or Latino
B. Choose all that apply:
 White or Caucasian Asian
 Black or African American Native Hawaiian or other Pacific Islander
 American Indian or Alaska Native Other _____

Parent or Guardian: _____

First Middle Last

Address: _____

Street Address City State Zip Code

Phone: (____) _____ (____) _____

Area Code Daytime/Cell phone Area Code Home phone Email (if applicable)

Additional Parent or Guardian: _____

First Middle Last

Address: _____

Street Address City State Zip Code

Phone: (____) _____ (____) _____

Area Code Daytime/Cell phone Area Code Home phone Email (if applicable)

1. A parent or guardian should sign below whichever statement you wish to apply to the youth's involvement in 4-H programs.

_____ I agree to allow 4-H to take photographs/audio/video of my child for use in 4-H and other N.C. Cooperative Extension educational, promotional, and/or marketing materials. Neither individual addresses nor telephone numbers will be published within these materials.

_____ I do not wish for 4-H to take photographs of my child for use in 4-H or N.C. Cooperative extension educational, promotional, or marketing purposes.

2. The enrolling youth is bound by the NC 4-H Code of Conduct and Disciplinary Procedure for 4-H events and activities. The youth should initial here if he/she has received and reviewed the NC 4-H Code of Conduct and Disciplinary Procedure for 4-H events and activities. _____

** This information is required for all federally assisted programs and is solely used for the purpose of determining compliance with Federal civil rights laws; your responses will not affect consideration of your application. By providing this information, you will assist us in assuring that this program is administered in a nondiscriminatory manner.*



office use only
4-H Membership # _____
Date entered: _____

NC Department of 4H Youth Development Health History and Custody Release



4-H Group / County: _____

Year: _____

Camper Name: _____

Last Name

First Name

Middle Initial

Birth Date ____/____/____ Age at Camp _____ Gender: Female Male Email: _____

Address: _____

Street

City

State

Zip Code

Custodial Parent/Guardian Name: _____ Phone: (____) _____

Second Parent/Guardian or Emergency Name: _____

Address: _____ Phone: (____) _____

If not available in an emergency, notify (Name): _____

Relationship: _____ Phone: (____) _____

Health History

The following information must be filled in by the parent/guardian, or adult camper or staff member. Update required annually. Health exam must be completed by an approved licensed medical personnel within 24 months of participation. The intent of this information is to provide camp health care personnel the background to provide appropriate care. Keep a copy of the completed form for your records. Any changes to this form should be provided to camp health personnel upon participant's arrival in camp. Provide complete information so that the camp can be aware of your needs.

Important – These boxes must be complete for attendance

Parent/Guardian Authorization: This health history is correct and complete as far as I know. The person herein described has permission to engage in all camp activities except as noted.

I hereby give permission to the camp to provide routine health care, administer prescribed medications, and seek emergency medical treatment including ordering x-rays or routine tests. I agree to the release of any records necessary for treatment, referral, billing or insurance purposes. I give permission to the camp to arrange necessary related transportation for me/my child.

In the event I cannot be reached in an emergency, I hereby give permission to the physician selected by the camp to secure and administer treatment including hospitalization, for the person named above. This completed form may be photocopied for trips out of camp.

Signature of parent/guardian, or adult camper/staffer: _____

Printed Name: _____ Date: _____

I also understand and agree to abide by any restrictions placed on my participation in camp activities.

Signature of minor or adult camper/staffer: _____ Date: _____

MEDICATIONS

Please list ALL medications, even over-the-counter or nonprescription drugs, including Tylenol, Pepto-Bismol, Benadryl, etc. that may be taken. Bring enough medication to last the entire time at camp. Keep it in the original packaging/bottle that identifies the prescribing physician (if prescription drug), the name of medication, the dosage, and the frequency of administration.

This person takes NO medications on a routine basis

This person takes medications as follows:

Med#1 _____ Reason _____ Dosage _____ Time taken _____

Med#2 _____ Reason _____ Dosage _____ Time taken _____

Med#3 _____ Reason _____ Dosage _____ Time taken _____

Med#4 _____ Reason _____ Dosage _____ Time taken _____

This person may take the following medications as needed:

Aspirin Tylenol Ibuprofen Benadryl Pepto-Bismol Other _____

Known allergies to foods, drugs, insect stings or bites, etc: _____

Restrictions - The following restrictions apply to this individual:

Dietary

- | | | |
|---|--|---|
| <input type="checkbox"/> Does not eat red meat | <input type="checkbox"/> Does not eat pork | <input type="checkbox"/> Does not eat eggs |
| <input type="checkbox"/> Does not eat poultry | <input type="checkbox"/> Does not eat dairy products | <input type="checkbox"/> Does not eat peanut products |
| <input type="checkbox"/> Other (describe) _____ | | |

Camp is full of challenge by choice activities including a number of physical and emotional challenges. Explain any restrictions to activity (e.g. what cannot be done, what adaptations or limitations are necessary): _____

Screening Record: For camp use only Date _____ Time _____

Meds received _____

Updates/additions to Health History _____

Current Health needs identified _____

Screened by _____

Custody Release: You may be asked to produce photo ID at check-out. This is for your child's safety. Please be aware of this policy before picking up your child. I hereby give permission for my child, _____, to be allowed to leave the 4-H Camp at the conclusion of the camping program. My child will be released into the custody of:

(Names of Individuals authorized to pick up your child)

If it is necessary for my child to leave the Camp before the end of the program due to illness, injury, or behavioral issues, and I cannot be reached, I hereby give permission for my child to be released into the custody of:

(Emergency contact or other individual authorized to pick up your child)

For Camp Use Only: Camper picked up by: _____ Staff Signature _____



4-H MEDICAL INFORMATION AND INFORMED CONSENT FOR TREATMENT FOR NC 4-H SPONSORED EVENTS



PLEASE READ AND COMPLETE THE FOLLOWING FORM. THIS FORM MUST HAVE A NOTARIZED SIGNATURE AND BE PRESENTED AT THE OFFICIAL REGISTRATION FOR THE 4-H SPONSORED EVENT BEING ATTENDED.

I. Medical Information (Pages 1 and 2)

II. Insurance Information

The 4-H program purchases insurance for youth participants for many sponsored events. In some cases, this coverage will not pay for some medical expenses and it may be necessary to bill the family or your insurance company.

Health Insurance Company _____

Health Insurance Policy # _____

Company Address _____

Company Telephone Number (____) _____

III.

If you are a person with a disability and desire any assistive devices, services, or other accommodations to participate in this activity, please contact the offices of the Eastern 4-H Center at (252) 797-4800 during business hours of 8:00a.m. to 5:00p.m. to discuss accommodations at least one business week prior to activity.

Signatures Acknowledging Parts I, II, III

Parent's/Guardian's Signature _____ Date: _____

Participant's Signature: _____ Date: _____

Parent/Guardian telephone #: Home: (____) _____ Work: (____) _____

IV. Informed Consent

In the event that a participant needs minor medical care from 4-H or more significant medical care from a qualified health care provider, including in rare cases possible hospitalization and/or surgery, the parent/guardian is asked to sign the informed consent form below. In case of serious medical condition, 4-H will make every effort to notify the parents, but the first priority may be providing care to the participant.

Authorization to Consent to Health Care for Minor

I, _____, of _____ County, am the custodial parent having legal custody of _____, a minor child, age _____, born, _____
(Name of 4-H youth participant)

_____. I authorize any adult(s) acting as agents (including official volunteers) *(Youth participant birth date)* or employees of the 4-H program and in whose care the minor child has been entrusted, to do any acts which may be necessary or proper for the health care of the minor child including, but not limited to, the power (1) to provide for such health care at any hospital or other institution, or the employing of any physician, dentist, nurse, or other person whose services may be needed for such health care, and (2) to consent to and authorize any health care including administration of anesthesia, X-ray examination, performance of operations, and other procedures by physicians, dentists, and other medical personnel except the withholding or withdrawal of life sustaining, procedures.

This consent shall be effective for one year from the date of execution.

Custodial Parent Signature _____ Date _____

STATE OF NORTH CAROLINA
COUNTY OF _____

On this _____ day of _____ *(month)*, _____ *(year)*,
_____ personally appeared before me the named,
_____, to me known and
(Parent/Guardian)

known to me to be the person described in and who executed the foregoing instrument and he (or she) acknowledged that he (or she) executed the same and being duly sworn by me, made oath that the statements in the foregoing instrument are true.

My Commission Expires: _____, 20____

_____, *Notary Public*
Signature

Printed Name

(OFFICIAL SEAL).

Eastern 4-H Center Adventure Consent Form
****ONLY COMPLETE THIS FORM IF ATTENDING ADVENTURE CAMP****

Participant Name _____ Gender ___ Age ___ D.O.B. _____

Parent/Guardian Name _____ Phone _____

Week attending Camp _____ County _____

Please read over this form with your child. Both parent/guardian and camper signatures are required.

This form should only be completed if the child wishes to attend Adventure Camp. Adventure campers will be placed on a first come, first served basis according to availability. This program is limited to participants ages 13 and 14 while attending camp. Completion of this form does **NOT** guarantee a spot in Adventure Camp.

What is Adventure Camp? Adventure campers will gain valuable life and outdoor skills on or around the Albemarle Sound and Scuppernong River in North Carolina. This means that campers will leave the Eastern 4-H Center for at least one night, in an effort to implement the skills they have been instructed throughout the week. Participants will leave the Center for the Scuppernong River. The Center van(s) will transport the campers. The van will be driven by a qualified staff member. Once the canoes and kayaks are in the water, campers and staff will paddle to the designated campground, where an overnight out-of-doors experience will occur. In the morning, Campers will paddle about 4 hours to the take-out location, the Tyrrell County Visitors Center, which is located at the U.S. 64 bridge. Again, a qualified camp staff member will help load all participating staff and campers into the van and transport them back to the Center. Please understand that the complete and total safety of all camper and staff is of utmost importance to the Eastern 4-H Center. Please understand that in an effort to maintain a safe environment, all off-site trips are subject to cancellation due to adverse weather, unforeseen circumstances, or any situation that might arise and compromise the safety and well-being of all or any participants.

The groups will be under the supervision of trained, qualified, and experienced instructors at a rate of 1 instructor to 6 campers.

Acknowledgement of Risk and Consent to Participate

Although the Eastern 4-H Center has taken reasonable measures to provide the appropriate equipment and qualified staff for this trip, there are certain inherent risks that cannot be eliminated. Risks might include but are not limited to, swift water, fallen or falling logs, collision, personal injury, lightning, inclement weather, wild animals, insects, and other physical and environmental factors.

Participants should be physically fit and able to paddle and propel a canoe for at least 5 hours in duration. Participants must also have basic swimming skills and abilities.

I have read this form and understand that certain physical abilities are needed to participate in this program. I understand the risks involved in Adventure Camp and Adventure based activities. By signing this form, I acknowledge these risks and attest that I am physically and emotionally capable of participating in this program.

Participant signature _____ Date _____

Parent/guardian signature _____ Date _____

I understand that Adventure Camp is taken off-site for a period of 2 days and 1 night, where they will participate in adventure based activities to include canoeing, kayaking, overnight camping, food preparation, and hiking. I give permission to my child to participate in this program.

Parent/guardian signature _____ Date _____

Complete and mail this form to: Program Director, Eastern 4-H Center, 100 North Clover Way, Columbia NC 27925 or fax to (252)797-4888. For questions, please call (252)797-4800



**4-H Code of Conduct and Disciplinary Procedure
North Carolina Cooperative Extension Service
Department of 4-H Youth Development**



I. **Purpose and Application:**

- A. The 4-H Code of Conduct is intended to foster a safe environment that is conducive to optimal learning and growth. Toward that end, youth participants are expected to behave in a way that respects the rights and property of others, and that will not disrupt or interfere with 4-H program goals.
- B. This 4-H Code of Conduct and Disciplinary Procedure is a condition of participation in any North Carolina 4-H activities or programs.

II. **Behaviors Prohibited at 4-H program Activities:**

- A. Possession, selling, and/or use of alcoholic beverages, tobacco products, and illegal drugs OR being present where individuals are using alcohol, tobacco products and/or any illegal substances
- B. Any kind of sexually-related physical contact
- C. Possession of weapons or firearms (except while participating in a 4-H Shooting Sports Event)
- D. Behavior that violates state or local laws
- E. Damage to property of others
- F. Theft, misuse or abuse of public or personal property
- G. Conduct that jeopardizes the safety of self or others
- H. Conduct that disrupts or interferes with 4-H programming
- I. Leaving a program or facility without permission of parents or 4-H staff (including authorized volunteers)
- J. Inappropriate dress, including but not limited to clothing that is sexually suggestive, indecent, or otherwise disruptive to the operations or goals of 4-H. Examples include clothing with negative or hateful language or symbols; see-through blouses, skirts or pants; sagging pants; exposed undergarments; bare midriff shirts; and excessively short or tight garments. Clothing should meet the standards expected in public schools. Specific clothing requirements may be required where appropriate for a particular event
- K. Unruly behavior in hotels and public areas, particularly during overnight events. There should be no running in the halls, prank calls, unnecessary noise, excessively late hours, or visiting in rooms of the opposite sex

III. **Disciplinary Procedures:**

- A. Discipline may be imposed by any 4-H staff or Cooperative Extension Service employee who has oversight responsibility for 4-H activities.
- B. Unless immediate action is required, the following procedures must take place before there can be any finding or conclusion of guilt:



- 1) the accused participant shall be told the charge (which of the prohibited behaviors listed above he or she is accused of violating), and
 - 2) the accused participant is told what factual evidence supports the charge, and
 - 3) the accused participant has been given a chance to tell his/her side of the story.
- C. The 4-H staff person must be satisfied that the participant more likely than not engaged in the prohibited behavior before imposing a sanction.
- D. Sanctions may include some or all of the following:
- 1) Verbal warning
 - 2) Notification to parents
 - 3) Immediate removal from the activity
 - 4) Being placed on a behavior contract
 - 5) Referral to local law enforcement and/or juvenile court
 - 6) Program suspension and/or
 - 7) Expulsion from program
 - 8) Other sanctions appropriate to the circumstances, as determined by 4-H.
- E. Appeals
- 1) Disciplinary action for local or county-level events may be appealed to the County Director and or 4-H Agent. All appeals must in writing and must be received by the County Director and or 4-H Agent within 30 days of the disciplinary action. The County Director and or 4-H Agent or designee shall review the appeal statement, any written response from the decision maker, and may review other relevant information. The County Director and or 4-H Agent shall send a written decision to the appellant, the 4-H staff member who made the initial decision, and Head of the Department of 4-H Youth Development. The County Director and or 4-H Agent's appeal decision shall constitute the final agency action unless the Department Head chooses to exercise further review.
 - 2) Disciplinary action for regional or state-level events may be appealed to the Head of the Department of 4-H Youth Development, Cooperative Extension Service, Box 7606, NC State University, Raleigh NC 27695-7606; telephone (919) 515-3242. All appeals must in writing and must be received by the Department within 30 days of the disciplinary action. The Department Head or designee shall review the appeal statement, any written response from the decision maker, and may review other relevant information. The Department Head shall send a written decision to the appellant and the 4-H staff member who made the initial decision, and the Department Head's appeal decision shall constitute the final agency action.
- F. Immediate action situations:
- 4-H or Extension staff may take immediate action to remove a participant from an activity and other action as needed, where there is an emergency situation or significant risk of continuing misconduct. In those cases, the immediate action is temporary discipline and the 4-H or Extension staff must arrange for the procedures in parts B, C, D, and E above as soon as possible but in no event longer than seven days from the temporary discipline.